

## **CASS COUNTY COMMISSIONERS**

**JUNE 3, 2013**

The Cass County Commissioners met at 1:00 p.m. in the Commissioner Hearing Room. Present were Dave Arnold, Jim Sailors, Ralph Anderson, Attorney John Hillis and Auditor Vaneen Ide. Dave Arnold opened the meeting with the Pledge of Allegiance, followed by a moment of silence.

### **MINUTES**

Ralph Anderson made a motion to approve the minutes as presented, Jim Sailors seconded. The motion carried unanimously.

### **CLAIMS & PAYROLL**

Jim Sailors made a motion to approve the claims and payroll as presented, Ralph Anderson seconded. The motion carried unanimously.

### **HEALTH DEPARTMENT**

Dr. Bennett and Lynda Kennedy appeared before the Commissioners with the monthly report. The Health Department held nine routine vaccination clinics during the month of May. A total of 222 patients were seen with 589 vaccinations given. Temporary food permits are currently being issued to food vendors that will participate in local festivals and events. Regular inspections have decreased due to recent loss of our Environmentalist.

Seasonal pools were inspected for approval to open for summer, while continuous surveillance and inspections of all public pools are being conducted. Jan McKaig is continuing with education within the schools. A presentation on hand washing was done for all 1<sup>st</sup> grade students at Thompson Elementary and a presentation at Landis Elementary for the 4<sup>th</sup> grade class was given on bullying. Jan completed the forms for the Tobacco Trust Account Grant and sent it to the State Health Department.

Kaelyn Schlick has started and will attend the pesticide applicator class on June 4<sup>th</sup>. After this class, she will start the treatment of mosquitoes in Cass County. A Public Health Emergency tabletop exercise drill was held on May 3<sup>rd</sup> with the Cass County Health Department and community partners.

### **HIGHWAY DEPARTMENT**

Jeff Smith appeared before the Commissioners with the monthly report. Crews have been very busy preparing for the summer road program. The plan is to conduct two rounds of chip-seal this year. We plan to do a first round during June and a later round in August or early September. Roads scheduled for the early round include those which were ground and re-graded last year: Parts of 200 W, 900 N, 900 E, 800 E, 1100 S. and possibly 325 S/400 W. Roadside mowing is underway, property owners

are reminded that anything that is in or protrudes into the county road right of way is subject to being mowed.

Ray Eber presented his monthly report to the Commissioners. The CCHD is preparing for a number of small culvert structure replacements around the county. A preconstruction conference was held last week for the Cliff Drive Culvert replacement project. At this time construction is expected to begin in 6 to 8 weeks due to a major gas line belonging to NIPSCO. Bids for the 275 W project will be opened today. Work on this project is scheduled to begin in July and completion date August 19<sup>th</sup>. The project will result in road closure and detours during parts of the project.

Jeff Smith requested permission to hire a truck driver, due to the retirement of Forrest R. Kinzie. Forrest has been an employee of the CCHD for twelve and a half years. Ralph Anderson made a motion to allow replacement of the truck driver position, Jim Sailors seconded. The motion carried unanimously.

The following bids were opened and read by county Attorney John Hillis for work on CR 275 West for Whitetopping.

LaPorte Construction P.O. Box 577 4999 S. U.S. Highway 35 LaPorte, IN 46352	\$894,241.00
Reith-Riley Construction P.O. Box 1775 South Bend, IN 46634	\$721,780.00
E & B Paving INC. 310 Blacketor Drive Rochester, IN 46975	\$721,528.83
Primco INC. P.O. Box 9782 Ft. Wayne, IN 46899	\$722,485.49

Ralph Anderson made a motion to take the bids for the work on 275 W. under advisement, Jim Sailors seconded. The motion carried unanimously.

Jeff Smith also presented a list of equipment that the CCHD would like declared surplus. The list follows:

Two (2) Hardee 3-point mowers for parts  
Two (2) Hardee 3-point mowers in working condition



Two (2) 1998 Woods 8427 3-point mowers, shaft drive, with repair parts  
One (1) Birch road maintainer/drag  
One (1) Bonnell 574 road maintainer/drag  
One (1) 350 gallon overhead fuel tank  
One (1) 1978 Case 2390 tractor, in working condition  
One (1) 1972 Huber 600 maintainer /tractor  
One (1) 1993 Chevrolet Cheyenne 4x4 pickup truck, V6 automatic  
One (1) 1996 Ford LS800 dump truck in working order  
Two (2) new 18.4x38 radial rear tractor tires  
One (1) new 11.0x16 front tractor tire  
Four (4) side discharge snow plows with Husting hitch  
Five (5) reversible snow plows with Husting hitch

Ralph Anderson made a motion to approve the listed items as surplus, Jim Sailors seconded. The motion carried unanimously.

#### **I.T. DEPARTMENT**

Cj Gilsinger appeared before the Commissioners and presented his monthly report. Cj and Eli Smith worked to improve the building's security camera system. The system has now been upgraded, giving us better recording retention times and more functionality. 39 Degrees North will be doing a major upgrade later this month and they have invited us to come see a demonstration of the product on June 12<sup>th</sup> in Marion. Cathy Isaacs, Candy Heath, Chris Gaumer and Georgia Schroder will be attending with Cj.

The I.T. department has spent a lot of time troubleshooting email problems and dealing with email downtime. Our email hosting service has become extremely unreliable. We are currently looking for a new provider. Our Microsoft update server was not working properly and while I was out Dusty got an opportunity to build a new one. Our Microsoft updates should now be working much nicer than they have been recently. Search for a new e-poll book has continued this month. We hosted three other counties on May 22 for a demonstration from Hart Intercivic for their electronic poll book.

#### **PARK DEPARTMENT**

Lucas Beach appeared before the Commissioners with the monthly report of the Park. Lucas informed the Commissioners that work is continuing on a tower at the park for radio and internet use. Lucas presented a contract to the Commissioners for Mid America XC Racing LLC. Series Land Lease Contract. Attorney John Hillis has reviewed the contract. This is a contract to host a race at the Park on July 27<sup>th</sup>. Dave Arnold made a motion to allow the contract for the Mid America XC Racing LLC. Series Land Lease, Jim Sailors seconded. The motion carried unanimously. Lucas requested permission to use the Sheriff and staff to block the roads for the YMCA Triathlon to be held June 8<sup>th</sup>. Ralph Anderson made a motion to approve the use of the Sheriff and staff for road control, Jim Sailors seconded. The motion carried unanimously.

#### **D.O.C. CONTRACT**

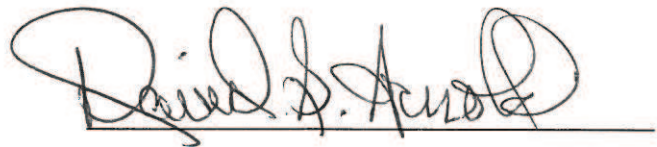
Dave Wegner presented the Commissioners with a contract for service with the D.O.C. Attorney John Hillis has reviewed the contract. Jim Sailors made a motion to approve the contract between the County and the D.O.C., Ralph Anderson seconded. The motion carried unanimously.

#### LEASE

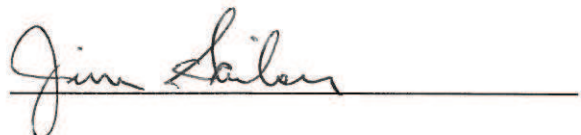
Attorney John Hillis presented to the Commissioners a Mutual Agreement to Terminate Lease with the Cass County 4-H Association. A new lease was presented to the Commissioners at the May 20<sup>th</sup> meeting that combined all of the leased areas into one legal agreement. Ralph Anderson made a motion to approve the Mutual Agreement to Terminate Lease, Jim Sailors seconded. The motion carried unanimously.

#### PUBLIC COMMENTS & ADJOURN

Ralph Anderson reminded everyone of the Jazz Fest this weekend at the Little Turtle Waterway and the following week is the civic players putting on "A Funny Thing Happened on the Way to the Forum." Dave Arnold thanked and presented CLEDO director, Connie Neining with a planter. Connie has done a marvelous job for Cass County in a very short time. The Cass County Commissioners and Council will miss her very much. Connie thanked the Commissioners and Council. Jim Sailors made a motion to adjourn, Ralph Anderson seconded. The motion carried unanimously.



Dave Arnold, President



Jim Sailors, Vice President



Ralph Anderson, Member

ATTEST: 

Vaneen M. Ide, Auditor